**PRESIDENTS’ COUNCIL**

Minutes

February 4, 2020

# MEMBERS PRESENT:

President Tim Cook CHRO Melissa Richardson

Vice President Alissa Mahar ASG President Ashley Magaña

FTF President Dustin Bates PTF President Leslie Ormandy

Admin/Confidential President Matt Goff College Council Representative Cynthia Risan

Executive Director Marketing Lori Hall Recorder Denice Bailey

Guests: *The Print* students and instructor, Jeff Shaffer, Kat Long

**TUITION AND FEES UPDATE**

Alissa reported that she is getting ready to take a tuition proposal to the Board of Education meeting on February 12. Meetings have been held with the Leadership Cabinet and the Budget Advisory Group (BAG) and asked both groups what the tuition increase should be to help resolve the current budget gap. The Board would like to visit a future ASG meeting to talk with students about tuition.

There will be lots of conversation between the February Board meeting, which is a first read, and the approval of the tuition for 2020/21 at the March Board meeting. The recommendation could change in that time and the Board may not approve the recommendation. The recommendation is for an $8 increase for in-state tuition, no change for out-of-state tuition, an increase of $.50 for general student fee, an increase of $.50 for the student technology fee, and a $2 increase to the college services fee per term.

If the Board approves this recommendation, and the Community College Support Fund (CCSF) goes up by 6%, there will still be a $1.9M gap. We never know in advance how much the CCSF will be, but used 6% as an estimate.

There was discussion of the changes to the financial forecast, and that we have moved from a $3M to a $4.5M gap. The larger gap is due to lower tuition revenue, lower enrollment, and increases (or anticipated increases) in the general fund due to bargaining.

Even with the recommended tuition increase, CCC would stay the lowest tuition in the Portland metro area. We would also be lowest at an $11 increase.

There was discussion of why students in high school programs do not pay tuition. We are in a competitive environment and they could easily go to PCC or MHCC for these classes. We get FTE but not tuition. It equals about 20% of our FTE. Leslie asked for data around the high school students coming to CCC after their high school graduation.

Dustin said the recommendation still leaves a significant shortfall and asked if the college would consider raising tuition more to lessen the gap? Alissa said the Board makes the final decision. The Board is concerned about the impact to the students as well as the impact to the college’s financial situation. Dustin said it is about raising tuition vs. cutting staff.

Journalism instructor Melissa Jones asked about increased construction costs and if that is affecting the general fund. Jeff said the only impact is that we have higher utilities, higher custodial, etc., as we complete the new buildings.

Tim said the recommendation from BAG was for an $11 increase in tuition. Executive Team talked and decided to bring forward a recommendation for an $8 increase. The Board will receive all the information about the process to develop the recommendation at the meeting.

*The Print* students and instructor and Jeff Shaffer left the meeting.

**DRAFT CELL PHONE POLICY**

Melissa distributed a draft cell phone policy. This issue came up in classified bargaining, and it was discovered that the existing policy was not consistently enforced. The policy had not been updated since 2006. ACE has already provided feedback on the draft. This policy is intended to cover all employees at the college. There is also information about what happens when the college receives a public records request if employees are using their personal phones for college business.

This may not impact faculty as much as ACE and admin/confidential. Leslie said there are some PTF who do not have offices, computers, or telephones, so have to use their personal cell phones. This is something that Jason is currently working on. Melissa will look into that.

Dustin said there are going to be concerns from FTF. Some of the language is too generalized. What is “CCC business?” He suggested having some language about when the policy would apply. Melissa said a lot of this comes up in texting and she agreed to include some examples.

Melissa said the college’s future practice will be to have employees review and sign the cell phone policy prior to receiving a cell phone stipend, although it applies even if the employee does not receive a stipend.

She will take the policy to College Council after it has been reviewed by administrative staff and all feedback has been incorporated.

**SHARED GOVERNANCE UPDATE**

Tim reminded the group that he has been looking into a facilitator to help with process mapping. He has talked with many people, including some staff, and has determined that now is not the best time to work on shared governance. We still need to do the work, but since we are in the middle of bargaining and there is not a lot of trust right now, he would like to come back to this topic after bargaining is done and we have done some work on rebuilding trust. Dustin and Leslie agreed that pausing is a good idea.

When we do this work, he wants people to authentically engage in and trust the work.

# ASSOCIATION REPORTS

ASG – Ashley reported:

* Next week is Wellness Week – there is something planned every day.
* Tomorrow is a Black History event put on by the Black Student Union.
* ASG approved funds to send *The Print* students and the Black Student Union to a conference.
* ASG is working on a process to supply Chromebooks for students; she hopes to have some for students to check out during spring term.
* Concessions have been open for all home games.
* ASG is brainstorming on the best way to communicate to students, possibly with a video message.

Classified – no report.

PTF – Leslie reported:

* Bargaining is ongoing

FTF – Dustin reported:

* Bargaining is ongoing
* At the last Senate meeting, they had Lisa Anh Nguyen and her team discuss needs for the data warehouse.

Admin/Confidential – Matt reported:

* The theme for the All Staff Breakfast is Thank You 100 Ways. Chris Cakes will be cooking pancakes. The event will be on March 19.
* The admin/confidential winter meeting will be set soon and he is considering themes for the spring meeting.

College Council – Cynthia Risan reported topics at the last College Council included:

* Review of the computer replacement cycle.
* ARC second read on funding for VA recipients.
* COM112 removal from required courses.
* Budget process update and timeline.
* Second read on academic program reduction / elimination process.
* Person and organization standards guide.
* Naming the new student services building.

Adjourn 4:55 pm